



HALL COUNTY AIRPORT AUTHORITY | MINUTES  
Special Meeting | August 28, 2015

A Special Meeting of the Hall County Airport Authority (HCAA) Board was held at the Airport Authority Administration Conference Room located at 3855 Sky Park Road, Grand Island, Nebraska 68801 on August 28, 2015. Pursuant to proper legal notice, Board Chair Werner called the meeting to order at 7:32 a.m., and announced location of the Nebraska Open Meeting Act for public viewing.

The Pledge of Allegiance was said in unison.

REVIEW OF AGENDA.

PUBLIC REQUEST TO SPEAK ON AGENDA: None.

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT: Chair Lynne Werner, Vice-Chair Brian Quandt, Secretary/Treasurer Ken Caldwell, Joe Cook and Michelle Setlik.

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT: None.

AIRPORT AUTHORITY STAFF PRESENT: Executive Director Mike Olson, Operations Manager/Security Coordinator Doug Brown, Human Resource/Accounting Manager Annette Schimmer, and Administrative Assistant Debra Potratz.

LEGAL COUNSEL PRESENT: Airport Authority Attorney Ron Depue.

OTHERS PRESENT: Bob Beran from Dana F. Cole & Company.

**CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-64: AIRLINE OPERATING EXTENSION AGREEMENT AND TERMINAL LEASE WITH ALLEGIANT AIR LLC FOR PHOENIX-MESA, ARIZONA (AZA) SERVICE.**

*Motion by Caldwell, second by Cook authorizing the Board Chair to approve the Airline Operating Agreement and Terminal Lease Extension with Allegiant Air, LLC, for regularly scheduled, roundtrip jet service (with minimum capacity of 120 passengers) with at least two (2) nonstop flights per week from the Central Nebraska Regional Airport (GRI) in Grand Island, Nebraska to Phoenix-Mesa Gateway Airport (AZA) in Phoenix, Arizona. Term of the agreement shall be extended for a period of two (2) years effective October 14, 2015 and terminating on October 31, 2017. Effective November 1, 2015, and for remainder of term, rent shall be \$600/month for nonexclusive use of 179 SF of ticket counter space and 525 SF of office space in the existing terminal and 91 SF of ticket counter space and 413 SF of office space in the new terminal. Landing fees are ninety cents (\$0.90) per one-thousand pounds based upon Federal Aviation Administration maximum certified gross landing weight for each aircraft. The Airline shall collect a Passenger Facility Charge (PFC) rate of \$4.50 per enplaned passenger. As part of the Air Service Incentive Program, Authority will establish a credit bank of \$95,000.00 per fiscal year to be used for payment of local costs centers of fuel flowage fees, ground handling fees, into plane fueling fees, landing fees and terminal rents. The Authority will also provide \$30,000.00/per fiscal year for marketing funds. Upon roll call, motion was approved with a 5-0 vote.*

**CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-65: AIRLINE OPERATING AGREEMENT AND TERMINAL LEASE WITH ALLEGIANT AIR LLC FOR ORLANDO-SANFORD, FLORIDA (SFB) SERVICE.**

*Motion by Setlik, second by Caldwell authorizing the Board Chair to approve the Airline Operating Agreement and Terminal Lease with Allegiant Air, LLC, for regularly scheduled, roundtrip jet service (with*

55 minimum capacity of 120 passengers) with at least one (1) nonstop flight per week (with departure and  
56 return both on Saturday) from the Central Nebraska Regional Airport (GRI) in Grand Island, NE to Orlando-  
57 Sanford International Airport (SFB) in Orlando, Florida. Term of the agreement shall commence November  
58 1, 2015 and terminate on October 31, 2017. Rent is \$500/month for nonexclusive use of 179 SF of ticket  
59 counter space and 525 SF of office space in the existing terminal and 91 SF of ticket counter space and  
60 413 SF of office space in the new terminal. Landing fees are ninety cents (\$0.90) per one-thousand pounds  
61 based upon Federal Aviation Administration maximum certified gross landing weight for each aircraft. The  
62 Airline shall collect a Passenger Facility Charge (PFC) rate of \$4.50 per enplaned passenger. Upon  
63 commencement of this Agreement through October 31, 2016, the rent and landing fees shall be waived.  
64 As part of the Air Service Incentive Program, the Authority will provide \$30,000.00/per fiscal year for  
65 marketing funds, and will establish a credit bank in the amount of total monthly landed weight to be  
66 expended for landing fees. Authority will also provide nonexclusive use of Jet Bridge in the new terminal.  
67 Upon roll call, motion was approved with a 5-0 vote.  
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69 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-66: REVISED BUDGET FOR FISCAL**  
70 **YEAR 2015-2016.**

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72 *Motion by Caldwell, second by Setlik approving the revised budget for fiscal year 2015 - 2016, subject to*  
73 *formal adoption of the 2015-2016 budget in accordance with state auditor requirements. Upon roll call,*  
74 *motion was approved with a 5-0 vote.*  
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76 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-67: REVISED PREMININARY LEVY**  
77 **ALLOCATION FROM HALL COUNTY BOARD OF SUPERVISORS.**

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79 *Motion by Caldwell, second by Setlik WHEREAS, Nebraska Statute 77-3443 (3) requires all political*  
80 *subdivisions subject to county levy authority to submit a preliminary request for levy allocation to the county*  
81 *board; and WHEREAS, the Hall County Board is the levy authority for the Hall County Airport Authority*  
82 *(Board), and WHEREAS, subsequent to our initial preliminary request to the Hall County Board, additional*  
83 *Law Enforcement Officer time and effort requirements from the Transportation Security Administration have*  
84 *increased costs to the Authority for the fiscal year ending September 30, 2016. NOW, THEREFORE BE IT*  
85 *RESOLVED that the following is said Board's tax revised request for budget year 2015-2016: General*  
86 *Fund - Operations \$222,680, General Fund Designated for Air Service Development \$250,000, for a total*  
87 *of \$472,680. BE IT FURTHER RESOLVED that said Board has Bonds for \$6,895,000 dollars, and Bond*  
88 *Anticipation Notes of \$7,745,000 that are not included in the above tax request as allowed by law. Upon*  
89 *roll call, motion was approved with a 5-0 vote.*  
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91 **ADJOURNMENT:**  
92 *Motion by Caldwell, second by Setlik to adjourn the meeting. Upon roll call, motion was approved with a*  
93 *vote of 5-0 and meeting was adjourned at 7:53 a.m.*  
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95 HALL COUNTY AIRPORT AUTHORITY

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Debra Potratz | Administrative Assistant

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Lynne Werner | Board Chair

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Ken Caldwell | Board Secretary/Treasurer

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105  
106 (SIGNATURES ON FILE)