



HALL COUNTY AIRPORT AUTHORITY | MINUTES
Regular Meeting | December 16, 2015

The Regular Meeting of the Hall County Airport Authority (HCAA) Board was held at the Airport Authority Administration Conference Room located at 3855 Sky Park Road, Grand Island, Nebraska 68801 on December 16, 2015. Pursuant to proper legal notice, Board Chair Werner called the meeting to order at 8:05 a.m., and announced location of the Nebraska Open Meeting Act for public viewing.

The Pledge of Allegiance was said in unison.

REVIEW OF AGENDA.

Executive Director Mike Olson requested Revised Resolution 15-98 Change Order No. 05 for Passenger Terminal Project AIP No. 3-31-0034-37/38 (dated December 15, 2015) from Mead & Hunt, Inc., for Hausmann Construction Incorporated, and Resolution 15-99 Change Order No. 07 for Passenger Terminal Project AIP No. 3-31-0034-37/38 (dated December 15, 2015) for Non-Eligible Items from Mead & Hunt, Inc., for Hausmann Construction Incorporated be added to the Agenda as Emergency Items. The reason for adding these Resolutions is the Airport Authority received notification yesterday from the Federal Aviation Administration, informing us of their decision on the eligible and non-eligible funded items for the passenger terminal on the original Resolution 15-98. Due to the timeliness of the project these Change Orders need to be addressed on an immediate basis.

Motion by Cook, second by Caldwell to amend the Agenda to reflect the addition of Revised Resolution 15-98 and Resolution 15-99. Upon roll call, motion was approved with a 4 Yes to 0 No vote.

PUBLIC REQUEST TO SPEAK ON AGENDA: None.

AIRPORT AUTHORITY BOARD MEMBER(S) PRESENT: Chair Lynne Werner, Vice-Chair Brian Quandt, Secretary/Treasurer Ken Caldwell, and Joe Cook.

AIRPORT AUTHORITY BOARD MEMBER(S) ABSENT: Michelle Setlik.

AIRPORT AUTHORITY STAFF PRESENT: Executive Director Mike Olson, Operations Manager Doug Brown, HR/Accounting Manager Annette Schimmer, and Administrative Assistant Debra Potratz.

LEGAL COUNSEL PRESENT: Airport Authority Attorney Ron Depue.

OTHERS PRESENT: Paul Strege, Robert Kapsner, and Andy Platz from Mead & Hunt, Jordon Cobb from Enterprise Holdings, Matt Dorsey and Michelle Brown from Thrifty Car Rental, Darin Brown from Hertz Car Rental, Jim Roe from Budget Car Rental, and Brad Kissler from Cannon Moss Brygger Architects.

REVIEW AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

- Minutes from the Regular Meeting held November 12, 2015, and Special Meeting and Planning Session held November 19, 2015.
- RESOLUTION 15-89: CLAIMS 3121-3126.

Motion by Quandt, second by Caldwell to approve the Consent Agenda and minutes from the Regular Meeting held November 12, 2015, and Special Meeting and Planning Session held November 19, 2015. Upon roll call, motion was approved with a 4 Yes to 0 No vote.

CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-90: AGREEMENT WITH CANNON MOSS BRYGGER ARCHITECTS TO PROVIDE BASIC ARCHITECTURAL SERVICES TO DETERMINE

57 **RENOVATION COST OF BUILDING 101A (CURRENT PASSENGER TERMINAL BUILDING) FOR**
 58 **AIRPORT ADMINISTRATION OFFICE.**
 59

60 Executive Director Olson stated during Planning Session the Board discussed potentially using the current
 61 passenger terminal for Airport Authority Administration offices and would like to have a professional opinion
 62 as to the renovation costs.
 63

64 *Motion by Quandt, seconded by Cook authorizing the Executive Director to execute Agreement with Cannon*
 65 *Moss Brygger Architects to Provide Basic Architectural Services to Determine Renovation Costs of Building*
 66 *101A (Current Passenger Terminal Building) for Airport Authority Administration Offices. Scope of Services*
 67 *would include Pre-Design and Schematic Designs. Hourly fee with the total fee for this service is not to*
 68 *exceed \$4,500. Upon roll call, motion was approved with a 4 Yes to 0 No vote.*
 69

70 **FINANCIAL REPORTS | NOVEMBER 2015**

71 Financial Reports by HR/Accounting Manager Annette Schimmer.

- 72 • Operating Income and Operating Expenses.
 - 73 ▪ Operating Income is at 13.48% | \$86,906.17 | YTD \$169,583.00
 - 74 ▪ Operating Expenses is at 12.81% | \$147,302.31 | YTD \$209,063.05
 - 75 ▪ Total Operating Income/Loss is at 10.54% | (\$60,396.14) | YTD (\$39,480.05)
 - 76 ▪ Total Net Income/Loss is at 15.54% | (\$949,143.21) YTD (\$916,617.03)
- 77 • Past Dues Report: (Aging over 30 days) \$272.12 as of today.
- 78 • Fuel Flowage Report: Trego/Dugan Aviation of Grand Island
 - 79 Jet A & 100LL ▪ 117,475.00 gallons delivered | YTD 214,261.00
 - 80 Fuel Flowage ▪ \$6,461.13 fuel flowage received | YTD \$11,784.36
 - 81 Diesel ▪ 722.00 gallons delivered | YTD 1,022.00
 - 82 Unleaded ▪ 0.00 gallons delivered | YTD 484.20
 - 83 Fuel Flowage ▪ \$39.71 fuel flowage received | YTD \$82.84

84
 85 Schimmer reported on the 2015 BANs/2016 Bond Budget, reviewed the ineligible/unknown expenses and
 86 the timeline for issuing 2016 Bonds.
 87

88 **ACTIVITY REPORTS | NOVEMBER 2015**

89 Air Traffic Activity Report: Midwest Air Traffic Control Tower report by Executive Director Mike Olson. Gary
 90 Fritch has accepted an assignment with Midwest ATC at an overseas location effective January 3, 2016.
 91 Fritch has worked at the GRI for the past 18 years and he will be missed.
 92

Central Nebraska Regional Airport

Itinerant Operations	Nov 2014	Nov 2015	% Change
Air Carrier	38	60	58
Air Taxi	241	241	-
Civil Aviation	489	426	(13)
Military	74	56	(24)
Total OPS	842	783	(7)
Local Operations			
Civil	269	210	(22)
Military	45	22	(51)
Total LCL	314	232	(26)
TOTAL TRF	1156	1015	(12)

93
 94 Enplanement Report by Executive Director Mike Olson:

	2015	2015	2014	
	Nov	Load Factor %	Nov	+/- %
Allegiant	3,412	94%	2,777	23%
American	2,244	80%	1,895	18%

Charters	277		0	100 ⁹⁵ %
Mo. Emp	5,933		4,672	27%
Yr to Date	57,328		54,112	6%

96
97 Operations Report by Operations Manager Doug Brown:

- 98 • Provided Aircraft Rescue and Fire Fighting (ARFF)/Direct Ramp Observation (DRO) for Allegiant
- 99 flights, provided ARFF for American Airline daily flights, and Charter flights. Allegiant has flights
- 100 scheduled almost every day and sometimes twice a day from December 17-31.
- 101 • Conducted monthly ARFF drills and weekly training held on Part 139 Training, Safety, and
- 102 Transportation Security Administration procedures.
- 103 • Performed monthly equipment checks and preventative maintenance on all equipment.
- 104 • HW Lochner Engineering from Kansas City, MO provided the Airport with our Pavement Certification
- 105 Numbers (PCN) for runways as required on the FAA 5010 Form.
- 106 • AIR 74 (1982 Oshkosh T-6 Fire Truck) is at Nebraska Truck Center for air system repairs.
- 107 • January 1st Operations will start using the NOTAM Manager software. Currently Operations is using
- 108 the E-NOTAM system on-line.
- 109 • Changed out submersible pumps at the north and south lift stations.
- 110 • The lighting upgrade is half completed in Bldg 108ABC (Car wash/Service Area).
- 111 • Provides snow removal as needed.
- 112 • Tracking repairs with subcontractors on Bldg 114 (General Aviation Terminal).
- 113 • Provided construction support as needed.
- 114 • Numerous other daily projects and repairs completed and scheduled.

115
116 Construction & Planning Report: Mead & Hunt representative Paul Strege stated he had felt fairly confident
117 that FAA would find items on the original Change Order No. 05 in the amount of \$72,383.00 as FAA funding
118 eligible. However with receiving word from FAA yesterday, there were several items that were considered
119 non-eligible and that is why there was a need to revise Change Order No. 05 (Eligible items in the amount of
120 \$16,109.00) and add Change Order No. 07 (Non-Eligible items in the amount of \$56,274.00) to the agenda.

121
122 One more change order will be presented in the next couple of months to tie up any remaining items.

123
124 The terrazzo floor is ahead of schedule, the boarding bridge is installed and luggage conveyor is being
125 installed. The Passenger Terminal completion date is scheduled for February 1, 2016.

126
127 Mead & Hunt is tracking some warranty items at the General Aviation Terminal building. Tie-downs are to be
128 installed next week.

129
130 Andy Platz congratulated the Airport on its success.

131
132 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-91: AWARD FIRST BID FOR ON-**
133 **AIRPORT CAR RENTAL CONCESSION TO BUCK ENTERPRISES, INCORPORATED DBA HERTZ**
134 **CAR RENTAL.**

135
136 Attorney Depue wanted to comment on record regarding the unusual circumstance concerning one of the
137 bid proposals submitted. Four bids were received on a timely basis and all were date and timed stamped.
138 At the time of the bid opening one bids was mistakenly not opened. Immediately thereafter, the oversight was
139 discovered, the bid was opened and all parties were contacted and notified. Attorney Depue stated the fourth
140 bid was responsive and compliant and in no way provided any competitive advantage to the party that
141 provided the fourth bid. Therefore recommends the bid by Buck Enterprise, as subject to this Resolution, be
142 included with the other bids for consideration.

143
144 *Motion by Caldwell, second by Quandt to authorize the Executive Director to award first bid for On-Airport*
145 *Car Rental Concession to Buck Enterprises, Incorporated DBA Hertz Car Rental from Kearney, Nebraska.*
146 *Legal notice for Request for Proposal for selection of two (2) On-Site Car Rental Concessions for the new*
147 *terminal at the Central Nebraska Regional Airport was published November 5 & 12, 2015 in the Grand Island*
148 *Independent. Four Proposals were received, opened, and made publically available on December 4, 2015.*

149 *Review Committee met December 7, 2015 and found all four proposals to be responsive and responsible.*
150 *Committee recommends the first award to Buck Enterprises, Incorporated DBA Hertz Car Rental. Bid*
151 *Amounts from Hertz Car Rental were: Year 1 Lease Term \$68,600.00, Year 2 Lease Term \$72,700.00, Year*
152 *3 Lease Term \$ 77,400.00, for a Total Bid Amount of \$218,700.00. Upon roll call, motion was approved with*
153 *a 4 Yes to 0 No vote.*

154

155 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-92: AWARD SECOND BID FOR ON-**
156 **AIRPORT CAR RENTAL CONCESSION TO BROWN LEASING COMPANY DBA THRIFTY CAR**
157 **RENTAL.**

158

159 *Motion by Cook, second by Quandt to authorize authorizing the Executive Director to award second bid for*
160 *On-Airport Car Rental Concession to Brown Leasing Company, Incorporated DBA Thrifty Car Rental from*
161 *Kearney, Nebraska. Legal notice for Request for Proposal for selection of two (2) On-Site Car Rental*
162 *Concessions for the new terminal at the Central Nebraska Regional Airport was published November 5 & 12,*
163 *2015 in the Grand Island Independent. Four Proposals were received, opened, and made publically available*
164 *on December 4, 2015. Review Committee met December 7, 2015 and found all four proposals to be*
165 *responsive and responsible. Committee recommends the second bid award to Brown Leasing Company,*
166 *Incorporated DBA Thrifty Car Rental. Bid Amounts from Thrifty Car Rental were: Year 1 Lease Term*
167 *\$55,200.00, Year 2 Lease Term \$58,300.00, and Year 3 Lease Term \$61,800.00 for a Total Bid Amount of*
168 *\$175,300.00. Upon roll call, motion was approved with a 4 Yes to 0 No vote.*

169

170 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-93: AIRLINE OPERATING**
171 **AGREEMENT AND TERMINAL LEASE WITH AMERICAN AIRLINES.**

172

173 *Motion by Quandt, second by Cook to authorize the Board Chair to execute the Airline Operating Agreement*
174 *and Terminal Lease with American Airlines. The term of this agreement commences July 1, 2015 and*
175 *terminates on June 30, 2020. Effective July 1, 2015, Terminal Rent is \$1,000/month for exclusive use of 179*
176 *sq. ft. of ticket counter space and 470 sq. ft. of baggage makeup/back office space in Building 101C located*
177 *at 3773 Sky Park Road, Ste. 3, Grand Island, NE. Effective upon first day of occupancy of New Passenger*
178 *Terminal Rent is \$1,750/month for exclusive use of 101 sq. ft. of ticket counter space and 416 sq. ft. of office*
179 *space in Building 100 located at 3773 Sky Park Road, Grand Island, NE. On a monthly basis, Airline shall*
180 *pay Landing Fee rates based upon FAA maximum gross landing weight for each aircraft at Ninety (.90) cents*
181 *per one thousand pounds. The current Passenger Facility Charge is \$4.50 and Airline agrees to cooperate*
182 *with Authority in the collection of the PFC. Upon roll call, motion was approved with a 4 Yes to 0 No vote.*

183

184 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-94: REVISED AIRPORT CAPITAL**
185 **IMPROVEMENT PLAN (ACIP) 2014-2030.**

186

187 *Executive Director Olson reviewed the Federal and Other Projects and recommended the Board address*
188 *the parking lot and revenue systems at next month's meeting.*

189

190 *This ACIP will be submitted to the Nebraska Department of Aeronautics and Federal Aviation*
191 *Administration for review and approval.*

192

193 *Motion by Caldwell, second by Quandt to approve the Revised Airport Capital Improvement Plan (ACIP)*
194 *2014-2030. The ACIP will be sent to the Nebraska Department of Aeronautics (NDA) and the Federal*
195 *Aviation Administration (FAA) for approval. Upon roll call, motion was approved with a 4 Yes to 0 No vote.*

196

197 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-95: ACCEPT REQUEST FROM**
198 **MICHAEL GRAHAM'S ESTATE TO TERMINATE LEASE AGREEMENT FOR BUILDING 852 LOCATED**
199 **AT 1920 CITATION WAY.**

200

201 *Executive Director Olson stated should Board approve request to terminate lease, there is another company*
202 *interested in leasing the building.*

203

204 *Motion by Quandt, second by Cook to authorize the Executive Director to Accept Request from Michael*
205 *Graham's Estate to Terminate Lease Agreement for Building 852 located at 1920 Citation Way. Michael*

206 Graham, now deceased, previously entered into Lease Agreement which extended through October of 2016
207 for Building 852 for Custom Class Eight Trucks. The Hall County Airport Authority received a letter from
208 Attorney James Wagoner on behalf of Personal Co-Representatives Elaine Graham and Ann Graham,
209 stating they are concluding the business of the estate and wish to surrender/cancel the lease entered into by
210 Michael Graham effective December 31, 2015. Upon roll call, motion was approved with a 4 Yes to 0 No
211 vote.

212
213 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-96: CHANGE ORDER NO. 01 FOR THE**
214 **GENERAL AVIATION TERMINAL BUILDING PROJECT NO. 0826100-121036 (DATED NOVEMBER 30,**
215 **2015) FROM MEAD & HUNT, INCORPORATED, FOR CHIEF CONSTRUCTION IN THE AMOUNT OF**
216 **\$30,024.24.**

217
218 Executive Director Olson stated this will be the only change order for the General Aviation Terminal project.
219

220 *Motion by Cook, second by Quandt to authorize the Executive Director to execute Change Order No. 01 for*
221 *the General Aviation Terminal Building Project No. 0826100-121036 (dated November 30, 2015) from Mead*
222 *& Hunt, Incorporated, for Chief Construction in the amount of \$30,024.24.*

223
224 *Description of Change:*
225 *COR 2: City Review Comments, Added aluminum 4" plate address numbers/letters on Building, Added door*
226 *security hardware, and wash room accessories, Deducted landscaping and bathroom accessories for*
227 *(\$2,138.00)*
228 *COR 3: Added site irrigation to all grass areas around the Building for \$6,206.81.*
229 *COR 4: Added foundation for "Rocket Bob", sidewalk, and power for Trego/Dugan Aviation sign. Reimbursed*
230 *by Trego/Dugan Aviation for \$3,782.75.*
231 *COR 5: Added air dryers back in restrooms per Tenant request for \$2,450.03.*
232 *COR 6: Added push button on airside access door in place of card reader per Tenant request for \$604.23.*
233 *COR 7: Added labor, material and equipment to provide additional pressure test, chlorination, electrical*
234 *relocation, and supervision to extend water service to building for \$12,043.53.*
235 *COR 8: Added plywood decking material on roof to meet roofing manufacture warranty for \$6,249.84.*
236 *COR 9: Replaced sidewalk damaged during Trego/Dugan Aviation sign installation. Reimbursed by*
237 *Trego/Dugan Aviation for \$825.05 for a total of \$30,024.24. The Original Contract Sum was \$1,078,000.00.*
238 *Change Order No. 01 increased contact by \$30,024.24, making the Revised Contract Sum \$1,108,024.24.*
239 *Upon roll call, motion was approved with a 4 Yes to 0 No vote.*

240
241 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-97: TASK ORDER NO. 06 AMENDMENT**
242 **NO. 01 TO PROFESSIONAL SERVICES AGREEMENT (DATED NOVEMBER 5, 2015), FROM MEAD &**
243 **HUNT, INCORPORATED FOR CONSTRUCTION ADMINISTRATION FOR THE PASSENGER TERMINAL**
244 **PROJECT AIP 3-31-0034-38.**

245
246 Executive Director Olson stated when Mead & Hunt did the relocation design for FAA cable relocation, this
247 was not part of the original contract.
248

249 *Motion by Quandt, second by Caldwell to authorize Executive Director to execute Task Order No. 06*
250 *Amendment No. 01 to Professional Services Agreement (dated November 5, 2015), from Mead & Hunt,*
251 *Incorporated for Construction Administration for the Passenger Terminal Project. AIP 3-31-0034-38. The*
252 *Construction Administration services shall be provided on an Actual Cost incurred plus a fixed payment of*
253 *\$12,581.00 and the total charges shall not exceed \$126,097.00 as outlined in Exhibit B. The Federal Aviation*
254 *Administration (FAA) has approved this Task Order.*

255
256 *The additional services scope of work consists of the following three components required by the project as*
257 *outlined in Exhibit A: Item 1 – Temporary Federal Aviation Administration (FAA) and National Weather*
258 *Service (NWS) Cable and Equipment Relocation; Item 2 – Permanent FAA and NWS Cable and Equipment*
259 *Relocation; and Item 3 – Additional Construction Administration Services. As a result of the temporary cable*
260 *relocation impacting the overall schedule of the terminal construction contract time, additional services will*
261 *be required to cover the extended period. This item includes construction administration services in*
262 *accordance with Exhibit D of Task Order No. 06, dated April 23, 2013. The original construction*
263 *administration was based upon an original estimated construction contract time of 448 calendar days. The*

264 current construction contract, including Construction Change Order No. 01 provided 484 calendar days. The
265 proposed amendment includes providing an additional 36 days of construction administration for the
266 authorized construction schedule changes.
267

268 Additional and significant design and construction administration efforts, not originally included within the
269 original scope of services (Task Order No. 06), are required on the project. These efforts are directly related
270 to the FAA temporary and permanent cable relocations, and relocation of associated equipment facilities and
271 telecommunication utilities. The justification for all of the above listed changes are documented within
272 Change Orders No. 01 and No. 03 on AIP 3-31-0034-38.
273

274 The Original Design Cost was \$1,145,027.00 and the Original Construction Administration Cost was
275 \$520,677.00, for a Total Contract Amount of \$1,665,704.00.
276

277 Amendment No. 01 for Construction Administration is not to exceed \$126,097.00. The Revised Construction
278 Administration Amount is \$646,774.00 and the Revised Contract Amount is \$1,791,801.00. Upon roll call,
279 motion was approved with a 4 Yes to 0 No vote.
280

281 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-98: REVISED CHANGE ORDER NO. 05**
282 **FOR PASSENGER TERMINAL PROJECT AIR NO. 3-31-0034-37-38 (DATED DECEMBER 15, 2015)**
283 **FROM MEAD & HUNT, INC., FOR HAUSMANN CONSTRUCTION INCORPORATED.**
284

285 Motion by Quandt, second by Cook to authorize the Executive Director to execute Revised Change Order
286 No. 05 for Passenger Terminal Project AIP No. 3-31-0034-37/38 (dated December 15, 2015) from Mead &
287 Hunt, Inc., for Hausmann Construction Incorporated, in the amount of \$16,109.00.
288

289 Description of Change for Revised Change Order No. 05:

290 COR 15: Additions to size and placement of TSA Floor Boxes per revised TSA Checkpoint Guidelines for
291 \$1,265.00.

292 COR 21: Addition of abuse resistant drywall and metal furring outside public side restrooms, west and
293 northwest vestibules, and south wall of restaurant for \$4,073.00.

294 COR 22: Addition of structural components for the overhead coiling security door near TSA checkpoint
295 entrance for \$3,870.00.

296 COR 25: Add breakers in main switch boards for meter for individual tenant metering for \$3,469.00.

297 COR 26: Relocation of Variable Frequency Drive rack and pumps per local code for \$ 3,432.00, for a total of
298 \$16,109.00.
299

300 The Passenger Terminal Project Original Contract Sum was \$13,956,000.00.

301 Change Order No. 01 Temporary FAA/NWA Cable/Equipment Relocation was \$152,299.00, increasing the
302 Revised Contract Sum to \$14,108,299.00.

303 Change Order No. 02 Structural Steel Revisions: was \$102,556.00, increasing the Revised Contract Sum
304 to \$14,210,855.00.

305 Change Order No. 03 Permanent FAA/NWS Cable/Equip Relocation was \$160,626.00, increasing the
306 Revised Contract Sum to \$14,371,481.00.

307 Change Order No. 04 Mechanical Access, Trench Drains, Roof Ladders, & Credit on Electrical Revisions &
308 Restroom Accessories was \$11,048.00, increasing the Revised Contract Sum to \$14,382,529.00.

309 Change Order No. 05 TSA Floor Boxes, Framing and Drywall, Structural Component for Overhead Coiling
310 Door for TSA Checkpoint, Breakers for Tenant Meter, Relocate VFD Rack & Pumps was for \$16,109.00,
311 increasing the Revised Contract Sum to \$14,398,638.00.

312 Change Order No. 06 Non-Eligible Items. For Kitchen Design Phase II. Drywall Sub, Countertops, Cabinets,
313 Electrical, HVAC/Plumbing, Roofing Sub, Hausmann Fees for \$114,633.00, increasing the Revised Contract
314 Sum to \$14,513,271.00. Upon roll call, motion was approved with a 4 Yes to 0 No vote.
315

316 **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 15-99: CHANGE ORDER NO. 07 FOR**
317 **PASSENGER TERMINAL PROJECT AIP NO. 3-31-0034-37/38 (DATED DECEMBER 15, 2015) FOR NON-**
318 **ELGIBLE ITEMS FROM MEAD & HUNT, INC., FOR HAUSMANN CONSTRUCTION INC.**
319

320 Motion by Quandt, second by Caldwell to authorize the Executive Director to execute Change Order No. 07
321 for Passenger Terminal Project AIP No. 3-31-0034-37/38 (dated December 15, 2015) for Non-Eligible Items
322 from Mead & Hunt, Inc., for Hausmann Construction Incorporated, in the amount of \$56,274.00.

323
324 Description of Change for Change Order No. 07:
325 COR 16: Addition of security window (in kitchen), and security door (restaurant & café) between secure/non-
326 secure side in restaurant for \$8,558.00.
327 COR 20: Light fixture changes to flag pole and CNRA way-finding monument sign for \$3,094.00.
328 COR 23: Addition of exhaust venting, make-up air unit, and HVAC controls for kitchen space in terminal for
329 \$30,066.00
330 COR 30: Additional height was added to portions of Ticket, Gate and Car Rental counters for \$14,556.00,
331 for a total of \$56,274.00.

332
333 The Passenger Terminal Project Original Contract Sum was \$13,956,000.00.
334 Change Order No. 01 Temporary FAA/NWA Cable/Equipment Relocation was \$152,299.00, increasing
335 Revised Contract Sum to \$14,108,299.00.
336 Change Order No. 02 Structural Steel Revisions was \$102,556.00, increasing the Revised Contract Sum to
337 \$14,210,855.00.
338 Change Order No. 03 Permanent FAA/NWS Cable/Equip Relocation was \$160,626.00, increasing the
339 Revised Contract Sum to \$14,371,481.00.
340 Change Order No. 04 Mechanical Access, Trench Drains, Roof Ladders, & Credit on Electrical Revisions &
341 Restroom Accessories was \$11,048.00, increasing the Revised Contract Sum to \$14,382,529.00.

342
343 Change Order No. 05 Revised (Date 12/15/15) TSA Floor Boxes, Framing & Drywall, Structural
344 Component for Overhead Coiling Door for TSA Checkpoint, Breakers for Tenant Meter, Relocate VFD
345 Rack & Pumps for \$16,109.00, increasing the Revised Contract Sum to \$14,398,638.00.
346 Change Order No. 06 Non-Eligible Items for Kitchen Design Phase II. Drywall Sub, Countertops, Cabinets,
347 Electrical, HVAC/Plumbing, Roofing Sub, Hausmann Fees was \$114,633.00, increasing the Revised
348 Contract Sum to \$14,513,271.00.
349 Change Order No. 07 Non-Eligible Items for Security Window & Door, Light Fixture Changes, Exhaust
350 Venting, Make-up Air Unit and HVAC Controls for Kitchen, Casework for Ticket, Gate & Car Rental
351 Counters for \$56,274.00, increasing the Revised Contract Sum to \$14,569,545.00. Upon roll call, motion
352 was approved with a 4 Yes to 0 No vote.

353
354 EXECUTIVE DIRECTOR'S REPORT:
355 The 2016 Board meeting schedule was reviewed and a revised schedule will be sent to the Board.

356
357 Executive Director Olson and Board Chair Werner have been working with local photographers Jorn Olson,
358 Rick Rasmussen, and Hal Maggiore. Olson gave a description of the murals along with the costs.
359 Bartenback Galleries will hang most of the murals and wraps. The budget for murals was \$5,000 and the
360 cost so far is \$6,600 and this does not include the restaurant mural.

361
362 The Authority will enter into a partnership with the Grand Island Convention and Visitors Bureau (GICVB) for
363 a 27" touchscreen monitor to be placed at the information booth at the new passenger terminal. Grant funds
364 received by GICVB will be used for this monitor. The second phase will be placement of several monitors
365 throughout the terminal for advertising. GICVB will sell advertising for the Airport to be placed on monitors
366 and in the *VIBE* magazine. The Authority will receive 50% of sales.

367
368 The Flight Information Display System (FIDS) and Gate Information Data System (GIDS) screens is included
369 in the Passenger Terminal project and will be located on one side of the information booth and will be
370 displayed in public and secure areas.

371
372 ANNOUNCEMENTS:
373 Next Board Meeting is January 20, 2015.

374
375 EXECUTIVE SESSION:

376 *Motion by Cook, second by Caldwell to go into Executive Session to discuss airline, lease, and personnel*
377 *negotiations. Upon roll call, motion was approved with a 4 Yes to 0 No vote, and Board went into Executive*
378 *Session at 9:57 a.m.*
379

380 *Motion by Caldwell, second by Quandt to come out of Executive Session with no decisions being made and*
381 *reconvene to Regular Session. Upon roll call, motion was approved with a 4 Yes to 0 No vote, and Board*
382 *came out of Executive Session and into Regular Session 10:39 a.m.*
383

384 ADJOURNMENT:
385 *Motion by Cook, second by Caldwell to adjourn the meeting. Upon roll call, motion was approved with a 4*
386 *Yes to 0 No vote, and meeting was adjourned at 10:40 a.m.*
387

388 HALL COUNTY AIRPORT AUTHORITY
389

391 _____
392 Debra Potratz | Administrative Assistant
393

394 _____
395
396 Lynne Werner | Board Chair

Ken Caldwell | Board Secretary/Treasurer

397 (SIGNATURES ON FILE)
398